

West Crescent Fire District

Monthly / Workshop Meeting Minutes

May 30, 2024

The May 30, 2024 Workshop Meeting of the West Crescent Board of Fire Commissioners was called to order at 6:30 PM by Commissioner Young.

Commissioners Young, Rokjer, Sullivan and Smith were present.

Secretary Cooper, Treasurer Rokjer, Chief Ayotte and Assistant Chief Brimhall were present.

Audit of Bills:

- Commissioner Sullivan moved to accept the bills, seconded by Commissioner Smith. All in favor, motion carried.

Building Project:

- Building Superintendent Berlin advised there will be a meeting with Sage Engineering during the week of June 10, 2024 at 4PM.
- No follow up from CKM on outstanding electrical issues
- The eaves over the doors at station 2 were not painted (Bast Hatfield)
- 4 Yards of topsoil were purchased to fix the lawn
- Lawn mower has been repaired – half of the cost was covered under warranty
- Shawn has the grounds looking nice with the planting of flowers
- Family Danz will be cleaning and servicing the mini-split unit in the radio room
- The updated lights in the vestibule and receptacles for the gear room will be completed this week

Other Business:

- Treasurer Rokjer advised that two checks made out to Wex for fuel card expenses were never received by Wex. The first check for \$578.45 was forged and cashed for \$971.00, a stop payment was placed on the second check. A report has been filed with the New York State Police. Commissioner Sullivan to follow up with Dave Meager (Amsure) to see if the District is covered for fraudulent check cashing.
- Don MacCormack from the Bank of Greene County is scheduled to attend our workshop meeting on June 27th at 7PM. Don inquired if we could provide him with our current bank statements for all accounts, so he can show an analysis of what we can do to improve the interest income. Commissioner Rokjer made a motion to not give any of our bank statements and interest rates to Bank of Greene County. There was no second to the motion. Commissioner Sullivan made a motion to give

The Bank of Greene County the balance of the reserve accounts, motion seconded by Commissioner Smith. All in favor: Young, Sullivan and Smith. Opposed: Rokjer, motion carried.

- Commissioner Rokjer made a motion to give the Chief's total access within the station, seconded by Commissioner Sullivan. All in favor, motion carried.
- Discussion on insurance premiums increasing and replacement cost vs. stated values. Assistant Chief Brimhall will obtain information from insurance companies at the Chief's show and report back to the board.
- Commissioner Rokjer inquired on the status of the vehicles on the training pad. Deputy Chief Champagne will be removing those vehicles and supplying new vehicles for extrication.
- Chief Ayotte advises the department will be assisting the Town of Halfmoon and Halfmoon Fire Department on Saturday June 8th with traffic control for Life song.

Policies:

- With the new OSHA regulations coming out, hold off on changes to Administration and Operational policies at the current time.
- Obtaining information on Stipend Policy for members attending State Fire Schools, follow up at next Commissioner meeting.

Commissioner Smith moved to adjourn at 7:33 PM, motion seconded by Commissioner Sullivan. Motion carried unanimously.

Respectfully submitted,

John Cooper Jr.

Secretary to the Board of Fire Commissioners