

West Crescent Fire District
Monthly / Workshop Meeting Minutes

February 22, 2024

The February 22, 2024 Workshop Meeting of the West Crescent Board of Fire Commissioners was called to order at 6:53 PM by Chairman Meehan.

Commissioners Meehan, Rokjer, Sullivan and Smith were present.

Secretary Cooper and Chief Ayotte were present.

Building Project –

- Emails have been sent to Clyde Lounsbury of CKM Electric on February 5th and 19th inquiring an updated status on the following; motion lights not operating correctly, pull box on pad missing, speakers in meeting room not hooked up, blinking lights in the meeting room and switching for light switches in meeting room (change order #4). There has been no reply and payments will be withheld.
- Town of Halfmoon issued the Certificate of Occupancies for both buildings on February 20, 2024.
- The Town of Halfmoon stormwater person will be on site this week to inspect the site plan modifications so the SPDES permit from DEC can be closed out.
- Commissioner Rokjer reports that Tri-Valley Plumbing will be on site February 23, 2024 to install water arrestors to correct the vibrations of the water and gas line.
- Family Danz will be on site February 23, 2024 to go on the roof and adjust the exhaust fan to help with the temperature in the gear and decon rooms. Also provided a quote for \$17,300 to install a new HVAC Mini Split System. Discussion to terminate the existing heating system and have a separate system for the gear/decon rooms. Commissioner Rokjer will have a representative from Family Danz attend the March meeting.
- Commissioner Rokjer received a quote from A+D Floors and More to switch the exterior door to the decon room with the door entering the gear room from the rear vestibule for \$600, motion by Commissioner Sullivan to swap the doors and seconded by Commissioner Smith. All in favor, motion carried.
- Commissioner Rokjer reported that the floors in the hallway and conference room have been installed.

PS Trax –

- Attorney Serio still working on the matter.

Other Business –

- Commissioner Meehan reported that the diaper mat has been put down under the Mack in station 2 to avoid oil from getting on the concrete floor.

- Commissioner Rokjer made a motion to spend up to \$500 for a cordless drill and assorted tools for the station keeper, seconded by Commissioner Smith. All in favor, motion carried.
- Received (2) quotes for a defensive driving class. Commissioner Smith made a motion for NENY Safety & Health Council to instruct the course for \$35 per person to include members and their significant others. The motion was seconded by Commissioner Sullivan. All in favor, motion carried.
- District Secretary to check with 3M documents to look over the records at their facility and to bring more records for storage.
- Received quote for Gear Extractor, \$11,411 – Chief will hold off on the purchase at this time.
- Commissioner Rokjer made a motion to purchase AED and accessories for station 2 at a cost of \$1977.60, seconded by Commissioner Sullivan. All in favor, motion carried.
- Discussion on Vector Solutions upgrade, will follow up with Dave Meager when he attends the April workshop meeting.
- Treadmill replacement – no action at this time
- Solar panel contract – waiting to hear back from attorney
- Commissioner Meehan advised their will be a Coffee with Commissioners Webinar this Saturday to review OSHA standards and changes to be adopted.
- Commissioner Sullivan has been in contact with a grant writer to work on our Safer and NYS grant and to procure our SAMS number. Commissioner Rokjer made a motion to hire Deanna Fox for \$6500 to submit our grants and procure our SAMS number, seconded by Commissioner Sullivan. All in favor, motion carried.
- Discussion on the small house washer, Chief Ayotte will be following up this week
- Commissioner Smith made a motion for the purchase of TV's for IAR and have Tim Brousseau look into wiring speakers in the gear room at a cost not to exceed \$1000, seconded by Commissioner Sullivan. All in favor, motion carried.
- District IT company to be contacted for telephones in station 2

Commissioner Meehan moved to adjourn at 8:18 PM, motion seconded by Commissioner Rokjer. Motion carried unanimously.

Respectfully submitted,

John Cooper Jr.

Secretary to the Board of Fire Commissioners