

West Crescent Fire District
Monthly Meeting Minutes
August 14, 2024

The August 14, 2024 meeting of the West Crescent Fire District Board of Fire Commissioner's was called to order at: 7:01 PM by Chairman Meehan.

Present were: Commissioner's: Meehan, Young, Rokjer, Sullivan, Smith; District Treasurer D. Rokjer, District Secretary Cooper, Chief Ayotte, Asst. Chief Brimhall, President C. Ayotte.

Introduction of guests:

Evan Dubec, Ashley Wilkinson

Approval July Minutes:

There were no changes to the July 10, 2024 regular meeting or the July 25, 2024 workshop. Commissioner Sullivan moved to accept the minutes with no changes, seconded by Commissioner Rokjer. All in favor, motion carried.

Audit of bills received:

Commissioner Sullivan moved to accept the bills, seconded by Commissioner Smith. All in favor, motion carried.

Treasurer's Report:

Working with Bank of Greene County to electronically transfer the reserve funds. Issuing check to transfer funds to the general account. New account should be starting soon.

Commissioner Sullivan moved to accept the treasurers report, seconded by Commissioner Young. All in favor, motion carried.

Company Report:

- President Ayotte presented an application to the board for Jaden Hausler as he was approved by the company. Motion to accept Jaden as a new member pending outcome of physical by Commissioner Sullivan, seconded by Commissioner Smith. All in favor, motion carried.
- Investigating committee is investigating a personnel complaint.

Hall Report:

- Kitchen renovations to be included in the 2025 budget

Building Report – Commissioner's R. Rokjer, Young & Smith

- Chairman Meehan has sent communications to Clyde at CKM Electric inquiring the status of the lights in Station 2, only staying on for 45 seconds and going off, has yet to receive a reply or call back.
- Commissioner Sullivan made a motion to hire Brownell Electric to correct the lighting issues and back charge CKM Electric. Also, to install night lights and to add light switches near the northern entrance door and

members room. Motion seconded by Commissioner Smith. All in favor, motion carried.

- Followed up with Town of Halfmoon on SWPPP, they are still waiting to hear back from MJ Engineering.
- Water entered the rear vestibule and gear room from the rain on Thursday evening. Pictures were obtained and will be sent over to H2M showing the poor design.

Truck Repair Committee – Commissioner’s Smith, Sullivan & Young

- Boat will be in service tomorrow and located at station 2 on the trailer in service. The wires were repaired along with the original batteries being replaced. Long term solution to prevent wire damage is to build an underbelly to protect the wires.
- ER-694, parts are in for the foam sensor and truck will be going out soon to have the part installed.
- There are 26 pails of foam in the County Foam Bank and Fire Coordinator has been advised.
- The new trailer for the Argo has been placed in service.

Long Term Planning Committee – Entire Board, Chair Commissioner Meehan

- No Report

Insurance Committee – Commissioner’s Sullivan & Young

- No Report

Future Equipment Purchases – Commissioner’s Meehan & R. Rokjer

- No information on the grant
- Information presented on a portable compact mobile training device
- Water Rescue vehicle due to be delivered after August 29, 2024. Chairman Meehan looking into transportation companies.

Chief’s Report:

- 23 calls for July
- Connor Lundquist completed BEFO/IFO, stipend paperwork submitted to OFPC
- Members advised to clean turnout gear prior to gear inspection the week of September 2, 2024.
- Call and drill totals posted on board in hallway
- No update on Riverview Road Bridge closure
- District Station Keeper and Secretary working with Town’s and businesses to check Knox Boxes and update Emergency Contact lists.
- Request sent to County Radio Committee requesting radio identifier’s in the 70 series. Radio is reviewing all identifiers and will report back at their next meeting.
- August 17th – Town of Halfmoon End of Summer Family Fun Fest
- August 20th – Saratoga County Board of Supervisor’s recognizing members who assisted in the Edinburg storm detail

- August 24th – Wet down for Mechanicville's new ETA
- September 7th – Town of Halfmoon First Responders Appreciation Day
- September 11th – Town of Halfmoon Patriot Day Ceremony at 6:00pm.
- September 21st – Hillcrest FD trip to West Point football game
- October 6th – Fire Prevention Open House 11am – 2pm
- Incorrect adaptors were received for the training pit, returned to Dival for replacement.
- District Secretary inquired if there were any problems with the Chief's office getting training records as it was brought up at the company meeting that the training Chief does not have access. Both Chief's present advised it was changed earlier this year and they have access to the records. Commissioner Meehan advised the Chief to address this matter.
- Commissioner Meehan also advised that at company meetings, John Cooper is there as a member of the W.K. Mansfield Hose company and not as a district secretary.

Commissioner Sullivan moved to accept the Chief's report with no purchases, seconded by Commissioner Rokjer. All in favor, motion carried.

New Business:

- Update contact information for NYS Canal Corporation permit
- Obtaining Quote for Pest Control at Station 2 on 8/16/24
- Chief's and Commissioner's invited to round table discussion with local departments on September 16th at Vischer Ferry
- Commissioner Rokjer made a motion to appoint Hope Meehan, Susan Myers and Nikki Shakerley as election inspectors for 2024. Motion was seconded by Commissioner Smith. Commissioners Young, Rokjer, Sullivan and Smith voted in favor, Commissioner Meehan abstained. Motion carried.
- Members room needs to be maintained, President Ayotte will reach out to the committee.

Old Business:

- Commissioner Sullivan checked with credit card companies for cash back awards. Awards are not available for government agencies.
- Commissioner Young receiving quotes for additional security cameras at Station 1 and new cameras at Station 2.

Motion was made by Commissioner Sullivan with a second from Commissioner Young to adjourn the meeting at 8:00 PM. All In favor, meeting adjourned.

Respectfully submitted,

John Cooper Jr.
Secretary to the Board of Fire Commissioners

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